

CONVERSATION RECORD
Past Performance
W15P7T-05-R-D212

Date: 20 Sep 05

Contractor: B.I.G Enterprises, Inc.
Contract: DTFAWA-04-C-00038 and DTFAWA04-P-00008
Referenced POC: Lillie Harris

Was Contract Relevant to contract closeout of government contracts? Did Contractor actually perform the closeouts?

The primary purpose of these contracts was to close out contracts. B.I.G. has been highly successful in performing closeouts for the past eight years, including difficult and seriously overage actions.

Contractor Performance Narrative?

The B.I.G. contract includes closeout of all types of contracts, with priority given to seriously overage cost plus and other flexibly priced contracts. It also includes financial reconciliation, which involves optimizing use of agency funding associated with active as well as physically completed contracts.

The FAA was previously under a material weakness due to the backlog of closeouts. B.I.G. has been the primary force behind FAA's ability to successfully reduce the backlog so that the material weakness was lifted. In addition, closeout of CPFF contracts is on the FAA Administrator's Flight Plan. This year we anticipate achieving 150% of our goal, more than 80% of which was performed by B.I.G. (Attachment A)

B.I.G. has identified numerous methods of facilitating closeout, developing processes and relationships including budget, payment and technical offices. They have provided contract audit support, identifying substantial overcharges relative to final invoices submitted to the FAA. They have also aggressively protected FAA funding by identifying funds scheduled for cancellation, and providing support for contract and/or payment action to ensure liquidation or de-obligation.

B.I.G. has also supported the FAA's in-house closeout processes and capabilities. They prepared and presented an FAA-wide "power hour" seminar on contract closeout that was commended by FAA participants as "setting the standard for future power hours". The firm regularly receives quality recognitions, notes of appreciation, and affirmation from our CO's, branch managers and division chiefs.

Did Contractor Perform various categories of contract closeouts?

B.I.G. has closed out all types of contracts, including firm, fixed price, IDIQ, BPAs, fixed price redeterminable, and all types of cost plus arrangements.

How many contracts did they close in about a 4 month period?

Closeout quantities have varied depending on the quantities specified in the contract and types of contracts, among other factors. All FAA contract specialists are tasked with performing a specified quantity of closeouts in-house, so the closeout contractor is primarily tasked with complex, highly visible or seriously overage closeout actions. Also under our contract we do not track delivery order closeouts separately. We anticipate closeout of 80 or more from June through September 2005, and they performed about that same quantity last year. They have consistently met the quantities required by their contract, and I would be confident in their ability to complete 100 closeouts per month if that is your requirement.

Was contractor professional in their dealing with other closeout personnel in the process (DFAS, DCMA, DFAS, Buying Activity).

B.I.G. was extremely professional in dealing with other participants and stakeholders in the closeout process. They have received accolades from FAA staff, including previous COR Rita Freeman, our FAA counsel, and other representatives from the Government side. I have also received letters from vendors expressing their appreciation for the professionalism of the B.I.G. closeout staff.

Would you recommend them?

B.I.G. is highly recommended as a closeout contractor.